



WELCOME TO YEAR 7

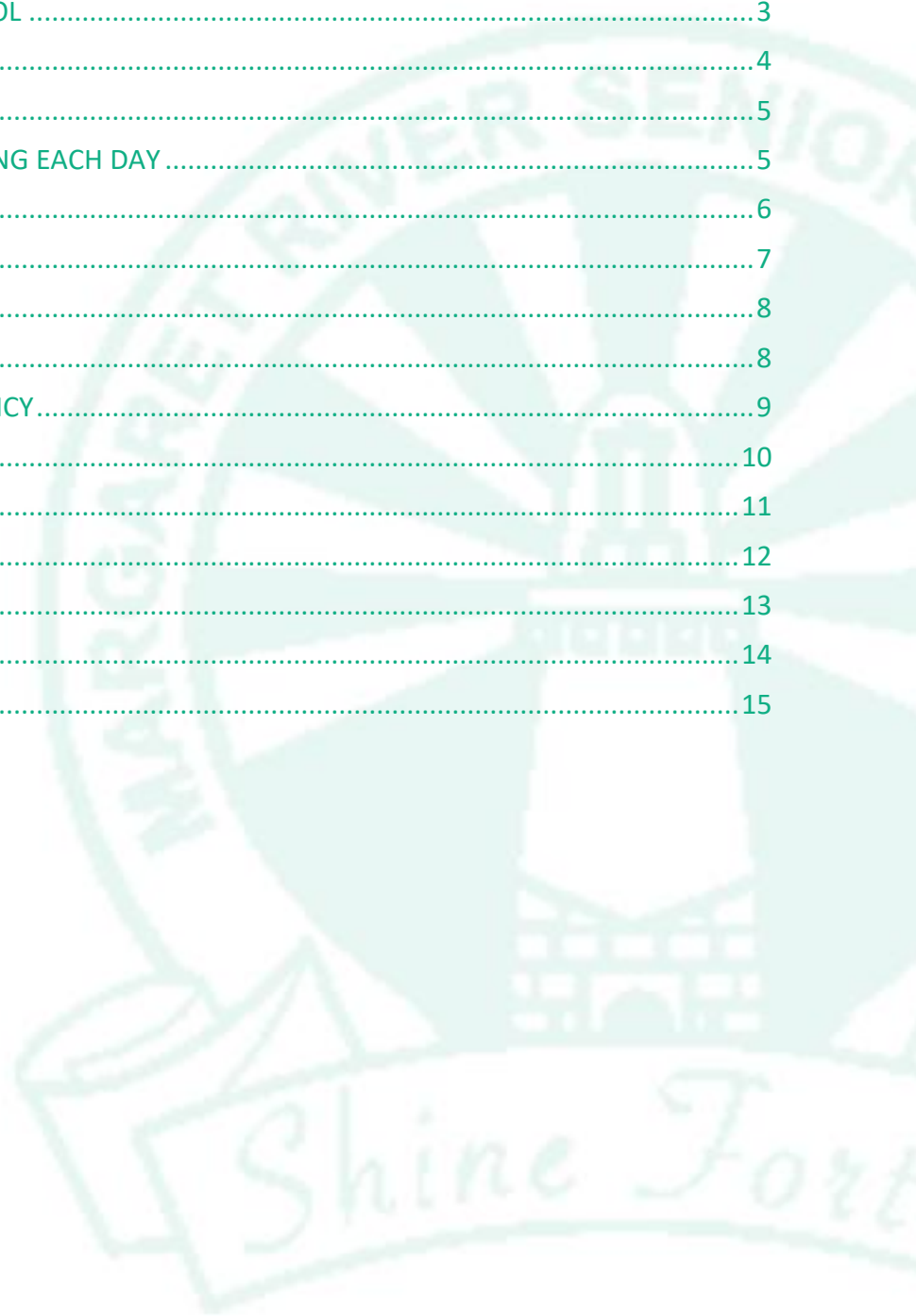
**Margaret River
Senior High School**





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WELCOME TO OUR SCHOOL

Our aim is to engage students in a love of learning with a curriculum that meets the needs of all students.

Our planning will enable students to seamlessly transition into the Margaret River SHS community and experience a wide range of opportunities designed to help them reach their full potential. Throughout the year students will be introduced to a wide range of subjects with specialist teachers and equipment.

Each Learning Area provides students with the opportunity to develop the skills, knowledge and ethos necessary for academic success. The content of each subject is designed so that students may achieve outcomes consistent with their ability and effort.

As well as enhanced in class learning opportunities, students have the opportunity to pursue areas of individual interest and develop a high level of competency by participating in a range of cocurricular activities provided by the school.

We look forward to working in partnership with our new parents and students as we move into 2024.

Kind Regards

Mandy Carey

Lower School Deputy Principal

Wendy Coffey

Year 7 Pastoral Care Coordinator

CONTACT INFORMATION

PRINCIPAL

Andrew Host
9757 0700

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LOWER SCHOOL DEPUTY PRINCIPAL

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LOWER SCHOOL STUDENT SERVICES MANAGER

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9757 0713

Wendy.coffey@education.wa.edu.au

STUDENT SERVICES

Absences message bank: 9757 0752

Enquiries: 9757 0745 or 97570795

MargaretRiver.SHS.Absentees@education.wa.edu.au

GENERAL

Phone: 9757 0700

School Fax: 9757 0764

Email: margaretriershs@education.wa.edu.au

Website: <http://www.margaretrivershs.wa.edu.au>





ARRIVING AND LEAVING SCHOOL



Students should arrive at school in the morning allowing time to:

- Order their food from the Canteen (8:20 - 8:57am)
- See any teachers from whom they need assistance
- Are organised for Period 1 & 2
- See Student Services staff if required

STUDENTS ARRIVING and LEAVING BY:

BUS: Students are expected to behave in an appropriate manner on the bus and should use the cross walk to enter and leave the school site.

BICYCLE: Students enter and leave via the southern end of school grounds. Student must leave their bike in the bike shed (west of school carpark). Students crossing at the crosswalk need to push their bike across.

WALKING: Students may enter through the various entrances on the Northern and Eastern sides of the school. If crossing Bussell highway, please use the crosswalk.

SCOOTERS/SKATEBOARDS: Students must not ride within the school grounds. Students must leave their scooter or skateboard in the bag rack area.



SCHOOL BELL TIMES

Normal timetable

Lesson	Start	Finish
P1	9.00	10.06
P2	10.10	11.12
Recess	11.12	11.40
P3	11.40	12.42
P4	12.46	13.48
Lunch	13.48	14.18
P5	14.18	15.20

Assembly/Form timetable

(Used maximum five times per term)

Lesson	Start	Finish
P1	9.00	9.58
P2	10.02	11.00
Assembly/Form	11.03	11.28
Recess	11.28	11.57
P3	11.57	12.55
P4	12.59	13.57
Lunch	13.57	14.22
P5	14.22	15.30

*Please note there is transition time for students to move promptly between classes.



DAY ONE PROCEDURES

ARRIVAL

Students are encouraged to arrive well before 8.57am

Students leave their bags in the racks provided in the outside of the HIGGINS BUILDINGS which is the Year 7 designated area for Term 1. The Year 7 Pastoral Care Coordinator will be available to assist on the first day of school.

If students wish to order their lunch and/or recess from the canteen they must do this before school. There are separate windows for ordering and pick up. Students should arrive at school allowing time to carry out the above. Students only need to bring their device, food, writing materials and a notepad for the first day.

FIRST DAY ASSEMBLY

When the warning bell sounds at 8.57am students go to the Gymnasium. Year 7's are to sit in the front row of this assembly. At this assembly students and staff will be addressed by the Principal and new teachers and students welcomed. Staff will be available to direct students in the gymnasium.

AFTER THE ASSEMBLY

Year 7 students will go to the grassed area of the HIGGINS BUILDINGS for an address by the year leader. Student names will be called out along with their form teacher and room. They will then group into their forms and their form teacher will give each student their timetable, map and internet usage forms. Students will then get themselves organised to start Period 2.

PERIOD 2

Students will move to their period 2 class and continue their first day at high school.

AT RECESS AND LUNCH

Year 7 students have a designated area around the HIGGINS BUILDINGS to play and have their meals for Term 1. Other year groups within the school are NOT ALLOWED to enter this area during the first term. If Year 7 students would like to go to other areas of the school they are allowed to.

If students are late to school, they must report to Student Services before going to class

Organisational skills during each day

- In the morning students need to be prepared for Periods 1 & 2.
- At the end of recess students need to be prepared for Periods 3 & 4.
- At the end of lunch students need to be prepared for Period 5.

Students must check their online calendar daily.



ATTENDANCE

It is a requirement of the Education Act that all absences from school must be explained by the parent or guardian. Parents are encouraged to email explaining school absences to margaretriver.shs.absentees@education.wa.edu.au or send a note with student.

PROLONGED ABSENCE

If students are to be absent for a prolonged period of time, we request parents to contact the school as soon as possible. Homework may be arranged if the absence is expected to be a week or longer for student illness. The provision of schoolwork can be negotiated with classroom teachers but it is a good idea for students to have a "buddy" collect handouts or check Compass for classroom notes while absent.

APPOINTMENTS TO LEAVE CAMPUS

Parents and Guardians are required to contact Student Services as early as possible regarding appointments requiring students to leave the campus, preferably by email margaretriver.shs.absentees@education.wa.edu.au to arrange a leave pass. Information required is the date, time and the reason for the leave pass.

PLEASE CONTACT

To report your child's absence or request a leave pass, please contact:
Email: MargaretRiver.SHS.Absentees@education.wa.edu.au
Phone messgebank: 9757 0752

HOMEWORK

Homework is a learning strategy to help students achieve to the best of their ability and strive for excellence. Research has shown that it is important for students to review the work that they have covered each day. If students review the work completed each day, their recall is improved. If students review the work a second time, a few days later, their recall is dramatically improved and is sustained.

Parents are encouraged to monitor their children's schoolwork each night using Compass and ensure that tasks not completed in class are completed at home. If you feel your child has too much homework, discuss it with your child's teacher.

PURPOSE

Homework is provided;

- To allow effective teaching/learning and the completion of teaching/learning programs.
- To prepare students in lower school for upper school demands and rigour.
- To develop a culture of excellence, supporting the school's commitment to Enrichment and Engagement.

PRACTICE

Staff are required to set homework for students as part of the learning program. Homework needs to be valid, educative and purposeful. It must link to their learning.

Staff will monitor the completion of homework and provide feedback in a timely manner as required.

If homework is not completed staff will inform parents.

Suggested Homework - Approximately 3 hours per week



SCHOOL UNIFORM

UNIFORM SHOP

Online ordering is available through MRSHS Website under the Student Services drop down menu www.margaretrivershswa.edu.au/student-services/uniform-orders/

Please email permapleat with any queries
MrsHS.uniforms@permapleat.com.au

The school uniform will be reviewed regularly through the School Uniform Committee and School Board. As part of the Secondary Assistance Scheme the Government provides a Clothing Allowance of \$115 to eligible families with a current Health Care or Pension card. This is paid directly to parents/guardians. Parents can also access order forms from the Administration Office.

*The School Uniform Shop is located in the ARMENER BUILDING on the ground level. Please see school map on page 15. The uniform shop is open Tuesdays and Thursdays 8:30am – 12:30pm

UNIFORM IS COMPULSORY

Bottle green MRSHS polo shirt and jacket. School prescribed black pants, black shorts and black skirt with MRSHS logo.

SPORT UNIFORM

Uniform is compulsory. MRSHS grey Physical Education shirt and black sport shorts or track pants. Interschool sports uniforms will be supplied.

Students must be in school uniform when going to and from school. Make-up, jewellery and body adornments must be minimal, unobtrusive and safe. Earrings can be sleepers or studs and long hair tied back due to Occupational Health and Safety issues. Students must wear enclosed shoes to school.

BACK TO SCHOOL OPENING TIMES

Tuesday 23 rd January	9am - 4pm
Wednesday 24 th January	9am - 4pm
Thursday 25 th January	9am - 4pm

First week of term 1

Tuesday 30 th January	9am - 4pm
Wednesday 31 st January	8am - 11am (first day back at school)
Thursday 1 st February	8am - 12.30pm (shop to return to normal hours)

****Return to normal opening hours****

Tuesday 6 th January	8am - 12.30pm
Thursday 8 th February	8am - 12.30pm

Pickup of online orders will be available both of these days.



BRING YOUR OWN DEVICE POLICY

BYOD

“Bring your own device” (BYOD) refers to a technology model that allows students to bring their own devices to school for learning in the classroom. At Margaret River SHS we ask students to bring a device to school as a tool for learning. As this device will be in the hand of your child we make a few recommendations to ensure your choice will last and be fit for purpose.

ETHOS

21st Century Learning – Greg Whitby

“The role of technology in learning is to engage students and to enhance the efforts of teachers. It is the skills that are developed, not the technology itself, that is important. We must keep our eye on the end game at all times – delivering relevant learning to set our children confidently on the path to lifelong learning to ensure they are equipped for life and work in today’s world.”

SPECIFICATIONS FOR BYOD

We recommend a pen-enabled laptop (Engagement, Learning and Handwriting)

- A minimum screen size of > 9.7 inches
- Battery life of > 5 hours
- Memory of 128GB/8GB RAM or more
- Keyboard, wifi
- A solid-state drive (SSD)
- Robust, they will possibly use the same device for 3+ years.
- Invest in extended warranty and insurance, accidents happen and repairs cost a lot more and take longer without it.

For Example:

Windows example

- Microsoft Surface Laptop Go 12.5”i5, 128GB SSD + 8GB RAM(minimum)

Apple Example:

- Macbook Air 13” Screen Laptop – 128GB SSD + 8GB RAM (not touch screen)

Other Smaller Form Factor Devices (10” screens without inbuilt keyboard)

- iPad Air & iPad Pro **with keyboard cover** and pen
- Samsung tablets latest models **with keyboard cover**

PREPARATION

What you can do at home:

- Have your child become comfortable with navigating around the device
- Do no lock-down with too many parent controls
- Do not download malware (eg MacCleaner)

SETUP AT SCHOOL

What we setup at school:

- Microsoft 365 (free)
- OneNote
- Compass
- E-books and Audio Books
- Stile
- Mathspace
- Smartsuite & TV4 Education

CYBER SAFETY

- Student presentation (ySafe.com.au)
- Parent presentation (ySafe.com.au)
- eSafety website (safety.gov.au)

MORE INFORMATION

School resources on website:

- Student ICT Help
- ICT Information
- Parent Guide to ICT, BYOD and Memorandum of Understanding
- ICT Student Agreement
- Third Party Services used at MRSHS
- Student ICT help notebook (login required)

LIBRARY TECHNOLOGY CHARGE

At Margaret River SHS we ask all parents to contribute to keep the school up to date with technology. The money generated by this charge will directly help your child develop 21st Century Skills that will be with them for the rest of their lives. The contribution is used to fund a wide range of infrastructure and resources that could not be provided without your help, they include but are not limited to:

- Printing allowance for each student
- Cyber Safety workshop for parents and students
- Library Smartsuite
- ETV
- High speed internet (550Mbps)
- Online subscription to resources
- Upgrading network to 10GB
- Compass
- TV4 Education & Curated Youtube
- Gale Virtual Reference Library
- E-books & Audio Books
- One to one ICT support
- Resources in the Library & Support Centre

GOOD STANDING POLICY

















Good Standing aims to recognise and assist students to take responsibility for their actions and to encourage each student to improve his or her own performance.

The outcome sought for each student is to maintain focus on their educational outcomes by being responsible for their own success. It is expected that all students will maintain their Good Standing.

Data collected on the following is used to track Good Standing;

- Behaviour
- Uniform
- Attendance
- Academic performance

If a student is suspended they will automatically lose Good Standing. Should a student lose Good Standing they will be unable to represent the school or participate in excursions until Good Standing is regained. Parents will be notified.

Class teacher	RRR and Attendance	Subject Awards	Achievement Awards	Honours
 <p>RRR Award - 5pts</p>  <p>Commendation - 10pts</p>  <p>Sports Award - variable pts</p>  <p>School Representation - various pts</p> <p>Everyday awards for displaying Respect, Responsibility, Resilience, Sporting and Academic success. Emailed home.</p>	 <p>100% Attendance</p>  <p>100% Resolved Absence</p>  <p>"RRR" Points 25 points since the last Reward Assembly.</p>  <p>Certificates for accumulating milestones of RRR points Gold, Silver and Bronze</p> <p>SEQTA Pastoral Care data used, presented at Reward Assembly - 1 per term</p>	 <p>CERTIFICATE</p> <p>Top Achieving Student (1 per class)</p>  <p>CERTIFICATE</p> <p>Effort (2 per class)</p> <p>Reporting data used, handed out at subject assembly at the end of the semester</p>	 <p>CERTIFICATE</p> <p>Excellence Award - top 10% calculated on grade point average</p>  <p>CERTIFICATE</p> <p>Endeavour Award - multiple "Effort" award winners</p>  <p>CERTIFICATE</p> <p>Community Award - Nominated by parents, staff or students</p> <p>Reporting data and nominations used, handed out at Achievement Assembly end of Semester</p>	 <p>CERTIFICATE</p> <p>ATAR > 90</p>  <p>CERTIFICATE</p> <p>SCSA Awards</p>  <p>CERTIFICATE</p> <p>VET Awards</p> <p>SCSA data used, handed out at Assembly Day 1</p>

BEHAVIOUR MANAGEMENT AND INSTRUCTIONAL STRATEGIES - POSITIVE BEHAVIOURS

Margaret River Senior High School

RESPECT

RESPONSIBILITY

RESILIENCE

Out of Class

- Follow staff member's instructions
- Be considerate of others and the environment
- Keep the school tidy
- Show courtesy and use good manners

- Follow school rules
- Tidy up after yourself
- Encourage each other to do the right thing
- Own your actions/be honest
- Be punctual
- Wear school uniform
- Remain on school grounds
- Maintain a high level of personal hygiene
- Order at canteen before school

- Be positive in all you do
- Have a sense of pride and self-worth
- Have a go at all tasks
- Persevere
- Aim to resolve conflicts

Classroom

- Tolerate individual differences
- Listen actively
- Wait to be invited into the classroom
- Use appropriate language
- Follow teacher instructions
- Acknowledge effort and achievement of self and others
- Support others right to learn
- Be considerate of others and the environment
- Participate actively and appropriately

- Be prepared
- Be punctual
- Have your timetable – know it!
- Ask for help when needed
- Store bags safely
- Complete tasks on time
- Use equipment for its intended purpose
- Use time wisely

- Commit 100% to all activities
- Accept challenges
- Accept constructive feedback
- Be prepared to meet new people
- Aim for improvement
- Accept failure as part of learning
- Aim to resolve conflict

MOBILE PHONE POLICY

The Education Department mobile phone policy requires all public schools to implement a ban on the use of mobile phones for all students from the time they arrive at school to the end of the school day. This extends to the use of smart watches, air and ear pods which need to be on airplane mode during this period. The policy aims to reduce distractions in class and improve student engagement.

In the policy, secondary students are allowed to have their phones in their possession but must turn them off and keep them out of sight until the end of school. Exceptions are allowed for students who have approval from the Principal to use a phone to monitor health conditions, or where teachers give students permission to use mobile phones for a specific purpose.

If your child needs to contact you, they can do so through Student Services. Likewise, if you need to get an urgent message to your child.

All communication between parents and students during the school hours should be through School Administration/Student Services.

If you have any queries or concerns, please don't hesitate to contact the school.

Serious and continuing breaches of the mobile phone policy, will require parents to collect the student's phone from Student Services.



STUDENT SERVICES

MESSAGES TO STUDENTS

We ask that you only call during the day to pass on a message if it is **urgent**.

MOBILE PHONES

Students must not use mobile phones at school. If they are unwell, they are to come to Student Services and the Student Service Staff will contact you.

UNIFORMS

Please label your child's uniform. Lost property is kept at Student Services and uncollected items are donated at the end of term.

FORGOTTEN ITEMS

If you need to drop anything off to your child, please take it to Student Services.

If there are extenuating circumstances and a student has no food for the day, Student Services will help them out.



CANTEEN

Enjoy a fresh approach to school lunches at the Margaret River Senior High School canteen.

We offer healthy, delicious, and nourishing food from 8.30am daily and pre-ordering is super easy! Come to the canteen before school and complete your pre order form.

You can pay by EFTPOS or cash. Specials change daily and pre-ordering ensures you don't miss out. We cater for dietary requirements and menu alternatives, so please just ask!

At the start of recess or lunch, come to the canteens collection window to collect your order.

Alternatively, all menu items are available during recess and lunch until sold out.

You can also place a pre order at recess for lunch time pickup.

We have a queue line specifically for cash sales which is often favoured by the year 7's and 8's.

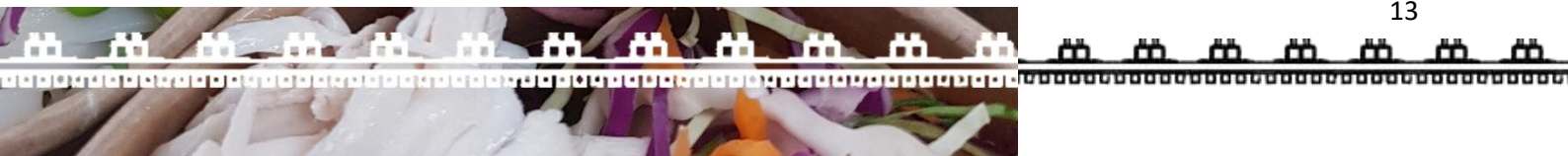
Please see our seasonally changing menu on the school website.

We look forward to seeing you at the canteen.

Register today



It's quick & easy



SCHOOL CONTACTS

REASON	WHO TO CONTACT	NUMBER
Forgotten equipment, homework or lunches	Student Services	9757 0745 or 9757 0795
Absence from school (sickness, appointments etc.)	Student Services	9757 0752
MargaretRiver.SHS.Absentees@education.wa.edu.au		
Information, progress or problems in a particular subject	Classroom teacher	
Inability to resolve a situation with an individual teacher	Head of Learning Area	
Class changes	Head of Learning Area	
Subject changes	Operations Manager (Years 7-10)	9757 0703
	Deputy Principal (Years 11 - 12)	9757 0707
Relationship / social issues	Year Co-ordinator	
General behaviour issues	Information will be passed on to relevant staff.	
Leadership possibilities	Year Co-ordinator	9757 0731
Out of School achievements	Operations Manager	9757 0703
Social, spiritual or emotional issues	Chaplain	9757 0742
	Student Support Officer	9757 0713
Emotional or personal issues requiring professional counselling or referral	School Psychologist	9757 0730
Health, medical or wellbeing issues	School Community Nurse	9757 0719
Mentoring	Mentor Co-ordinator	9757 0742
Serious issues not resolved at a lower level	Deputy Principal	9757 0710
Heads of Learning Areas (HOLA'S)		
English	Tysoe Richmond	9757 0714
Health and Physical Education	Shayne Joyce	9757 0758
Humanities and Social Sciences	Michael Caudle	9757 0770
Mathematics	Alex Bayley	9757 0746
Science	Liam Smith	9757 0763
Technologies (including computing)	Kylie Marsh	9757 0721
The Arts	Mem McCormack	9757 0753
Vocational Education and Training	Michelle Miller	9757 0777
Student Services		
Student Services Manager Yr 7-9	Nat Muir	9757 0740
Student Services Manager Yr 10-12	Danielle Sherlock	9757 0750
Year Pastoral Care Co-ordinator (Yr 7)	Wendy Coffey	9757 0713
Year Co-ordinator (Yr 8)	Rasidah Dobbs	9757 0731
Year Co-ordinator (Yr 9)	Ben Finch	9757 0731
Year Co-ordinator (Yr 10)	Chris Buckland	9757 0731
Year Co-ordinator (Yr 11)	Leah Russell	9757 0731
Year Co-ordinator (Yr 12)	Melanie Chapell	9757 0731
Learning Support Co-ordinator	Carolyn Ralph	9757 0785

Shine Forth

158 Bussell Highway, Margaret River WA 6285

Phone. (08) 9757 0700

Email. margaretriver.shs@education.wa.edu.au

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