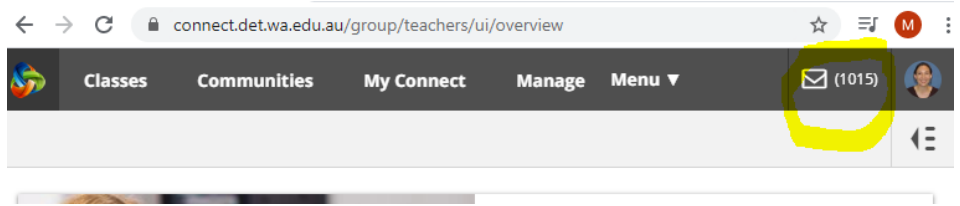


Using Word Online for students who have reading difficulties – or to translate words into another language – WORD IMMERSIVE READER

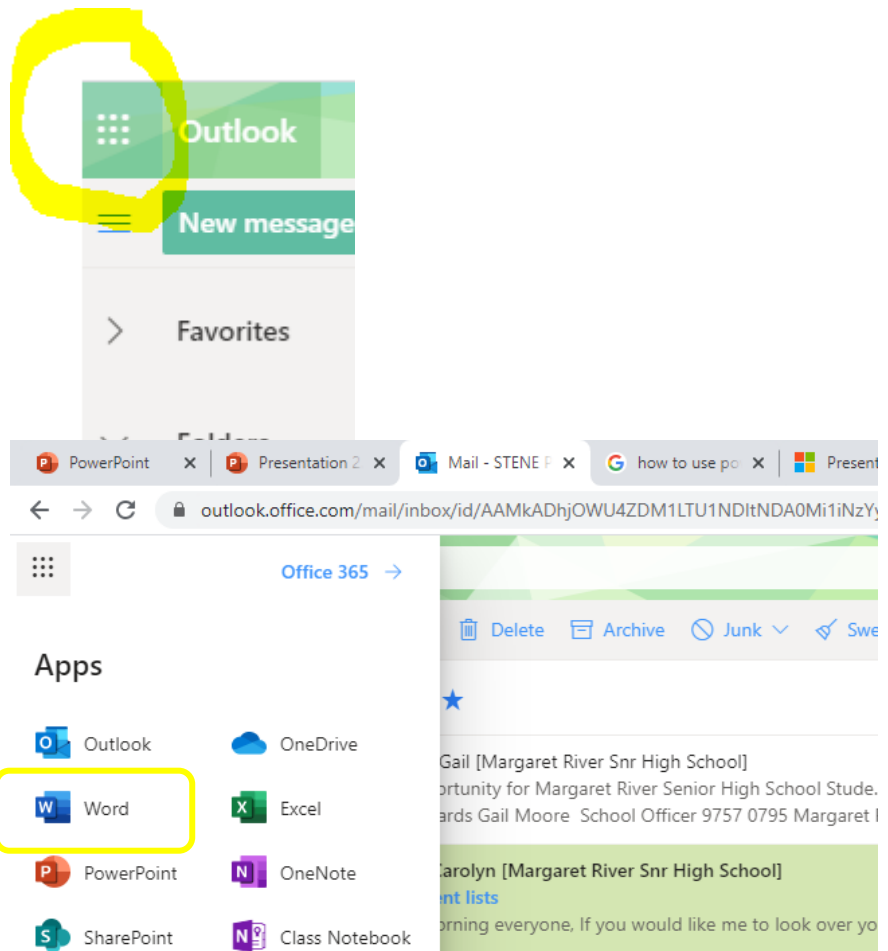
- 1 Students go to connect (connect.det.wa.edu.au) and login with their username and password.
Click on the email icon at the top to get into their email.



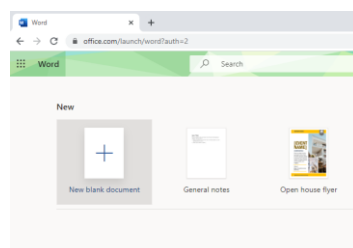
You can also go your **DoE online email** direct and login (use the link in the Mrshs Jump Portal, outlook.office.com or click the link in Ikon)

Adjust the sound settings.

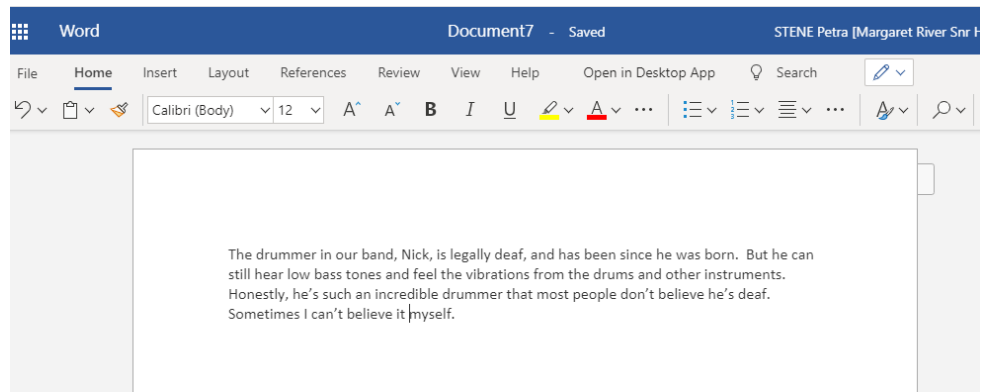
- 2 Click on the 9 box app launcher at the top right – choose **Word**



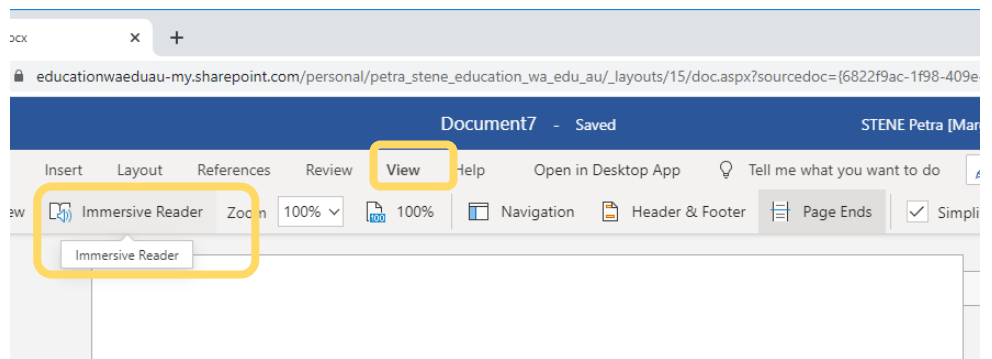
- 3 Choose New blank document



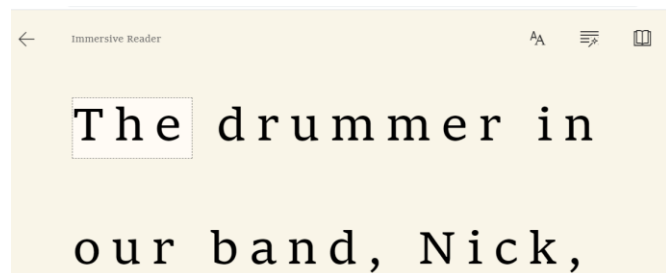
- 4 Copy the text you want the student to read and paste it into the document.
(You will need to use the keys **CTRL + V** to paste)



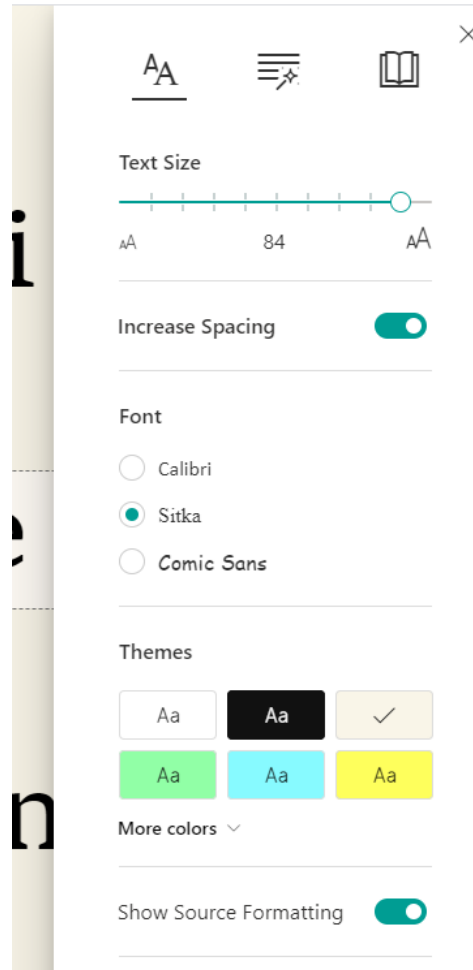
- 5 Choose **View— Immersive Reader**




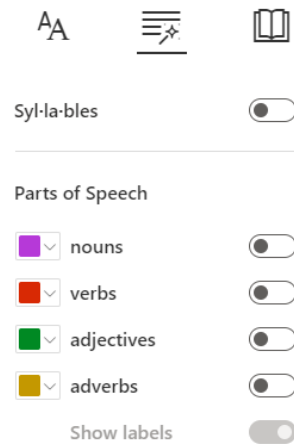
- 6 It will appear in the immersive reader mode. Click on the **AA** to change the text settings



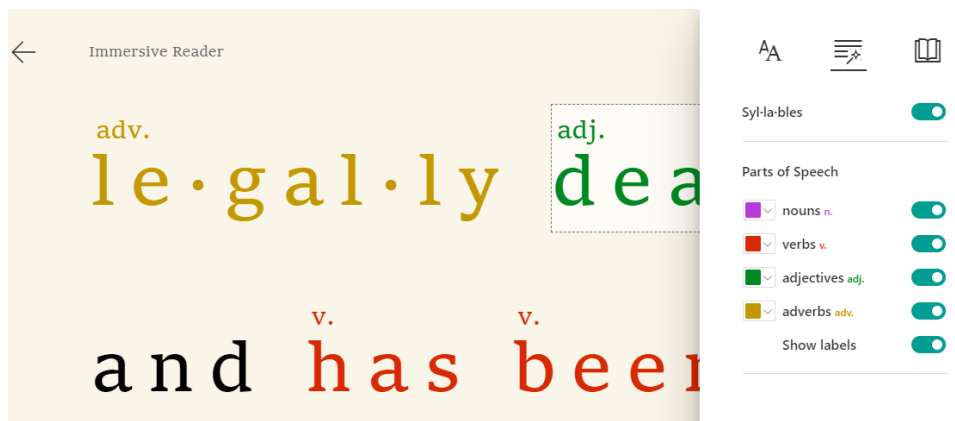
- 7 Use the different settings to adjust the text size, spacing, font, background colour (Themes) etc to the best reading option for your student




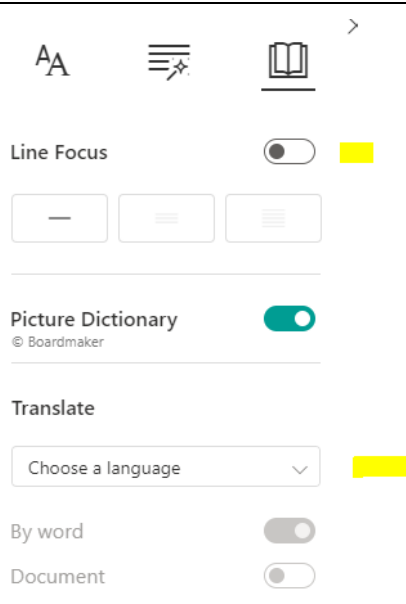
- 8 Click on  to choose the grammar options.



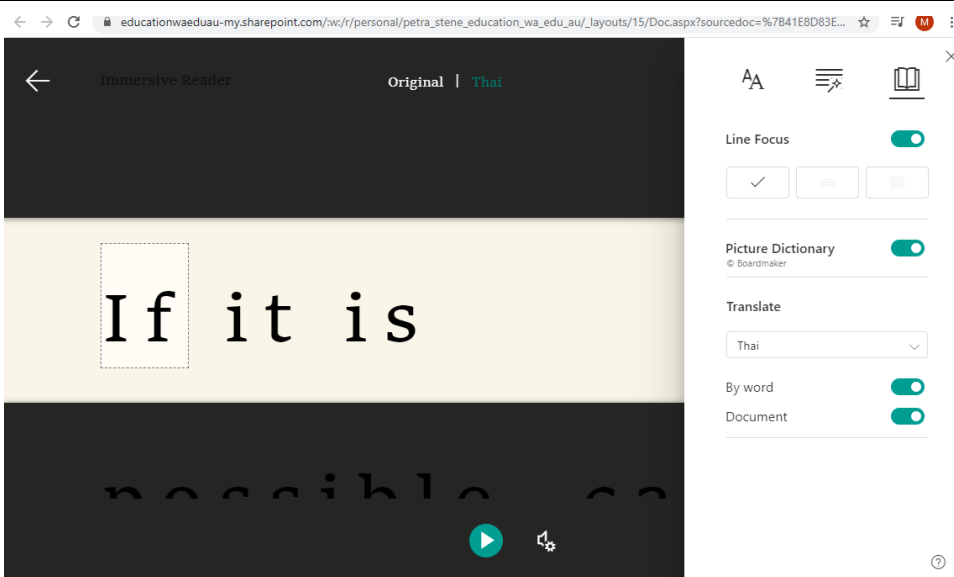
- 9 You can click on each radio button to turn on viewing of Syllables, and the parts of speech.



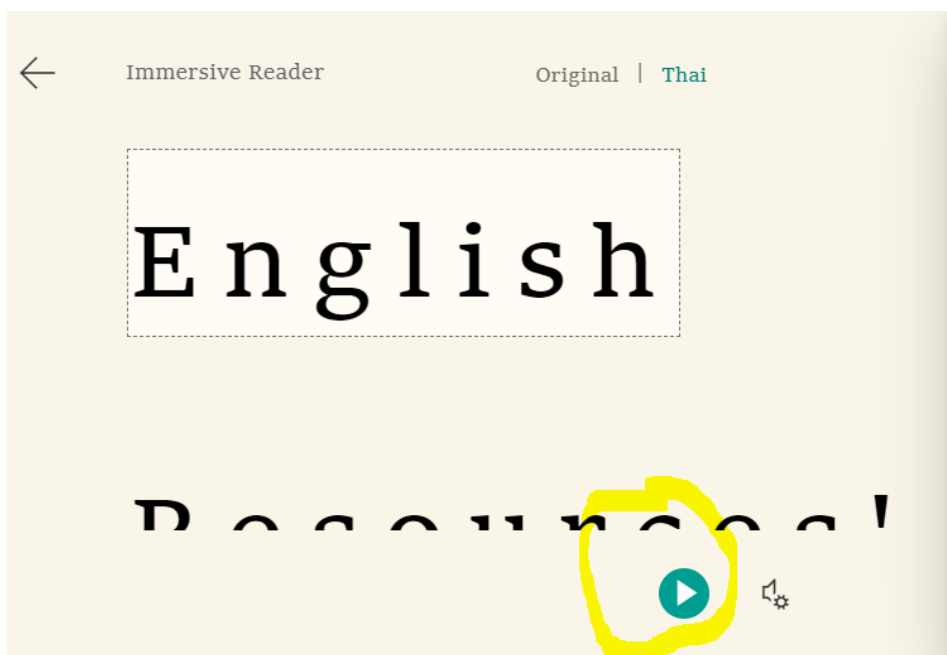
10 Click on  to open their reading preferences



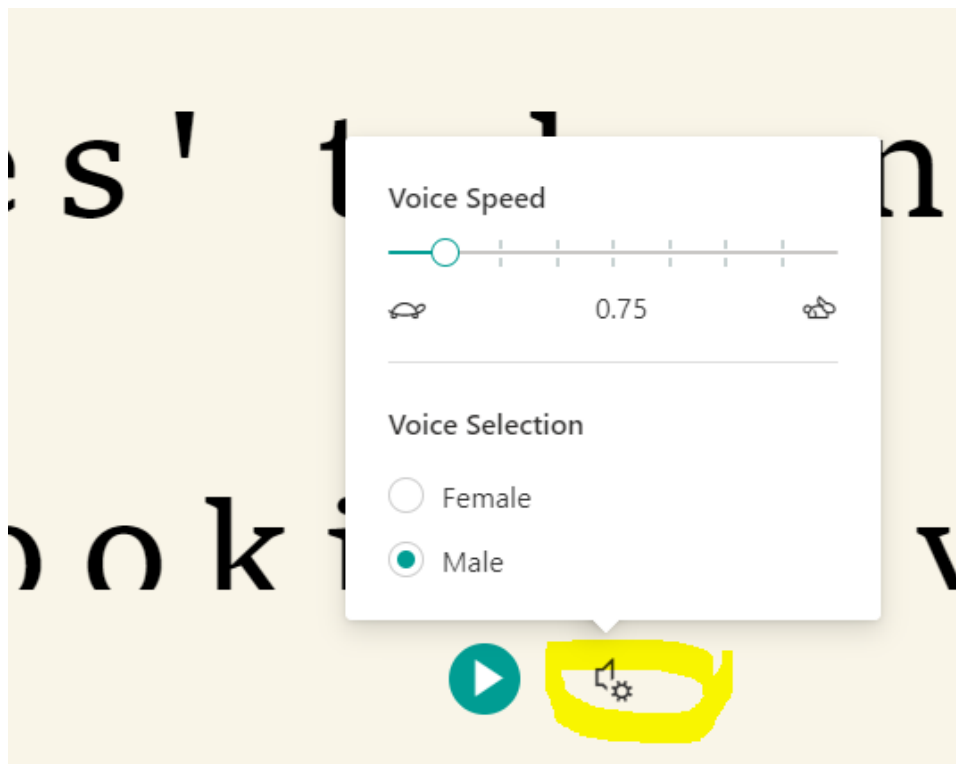
11 Clicking on the Line Focus changes the display to one line vs 2 lines or paragraph



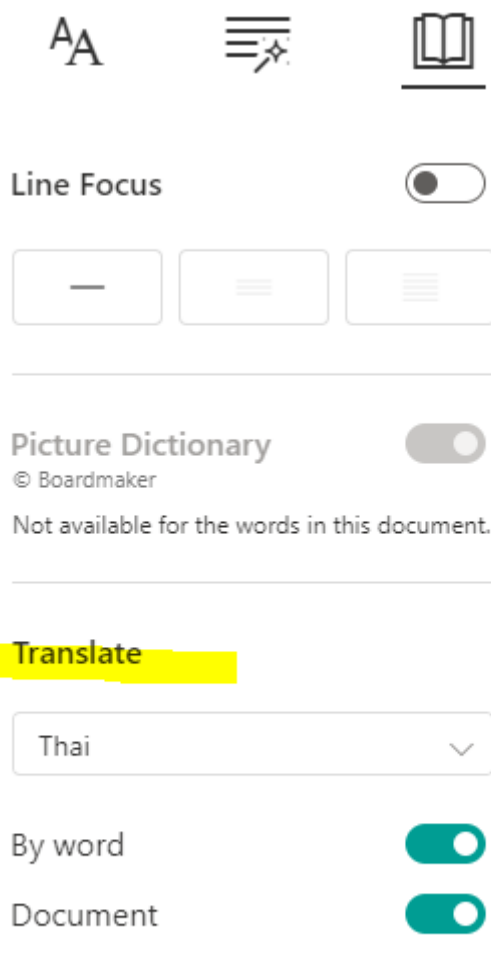
12 Click on the play button at the base of the screen to have the text read aloud



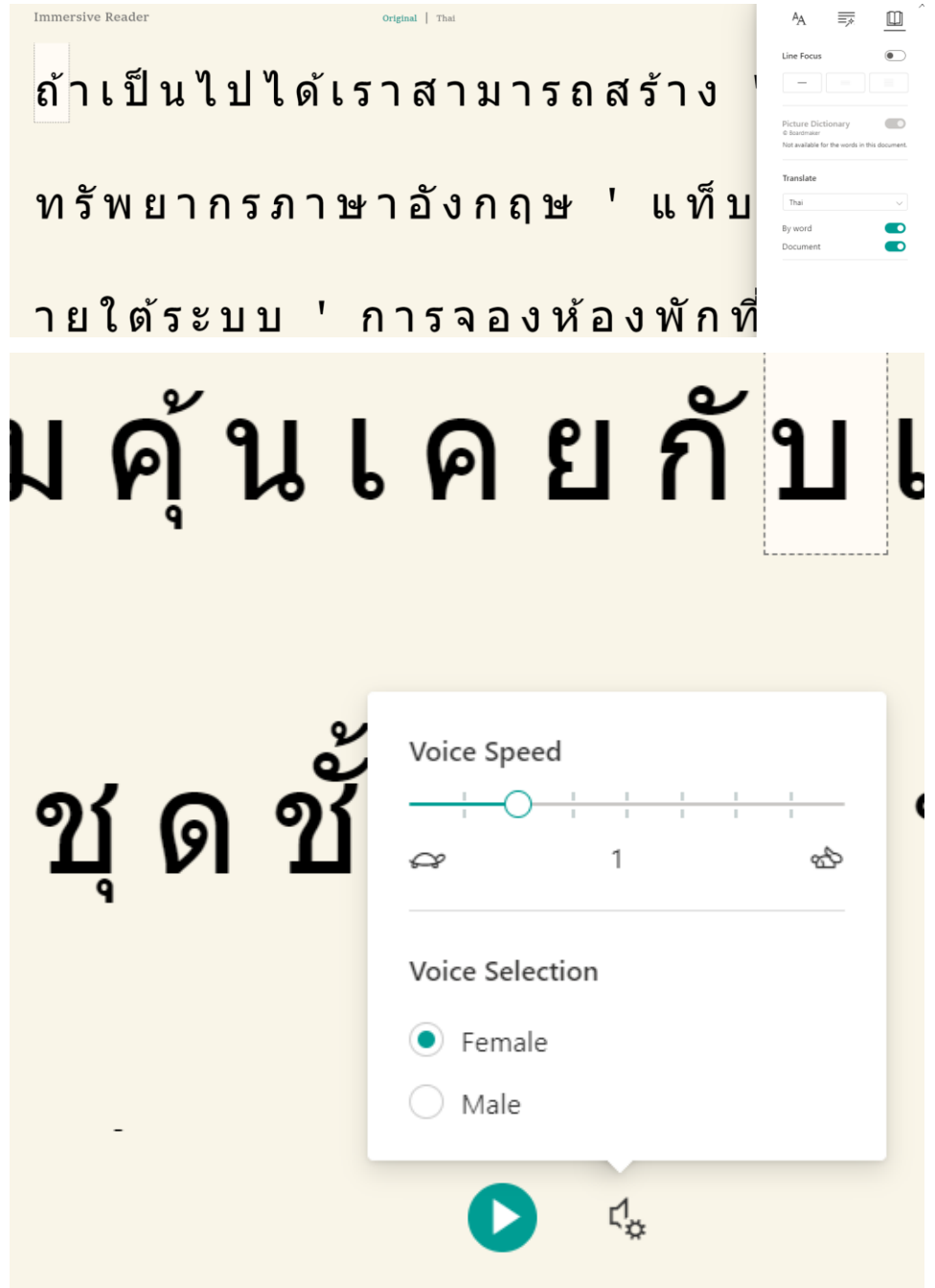
- 13 Click on the play settings button to choose different speeds and voices.



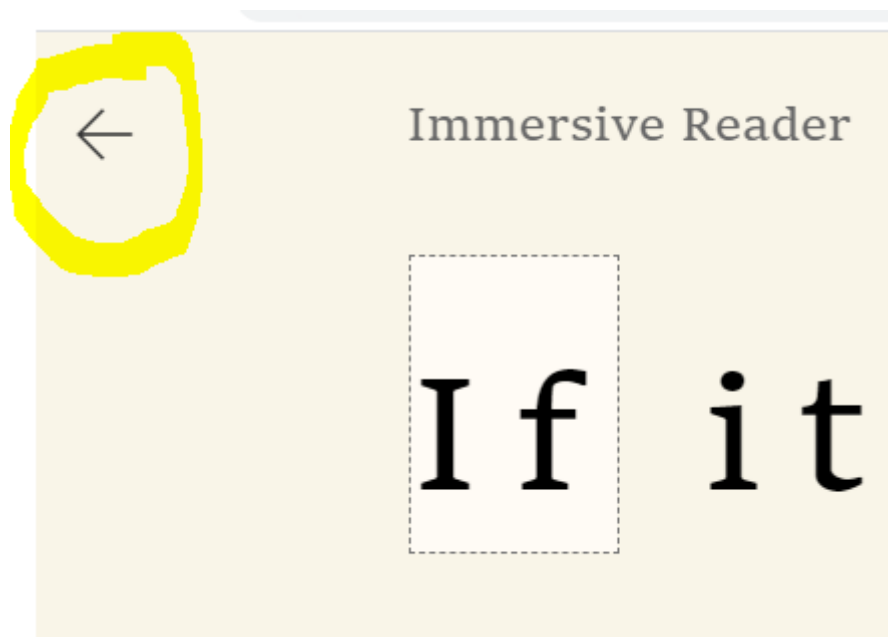
- 14 You can choose translation options if you require – eg Thai for Thai students – choose By Word and Document for this



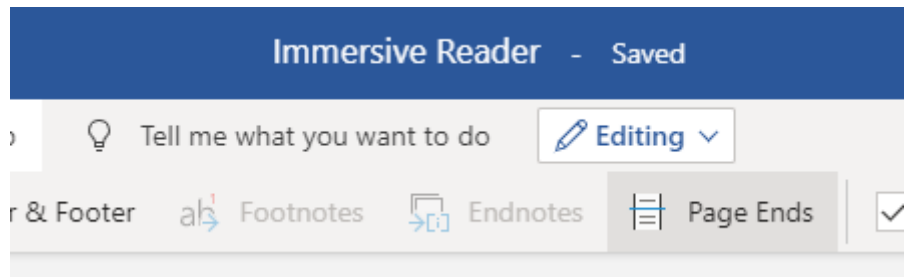
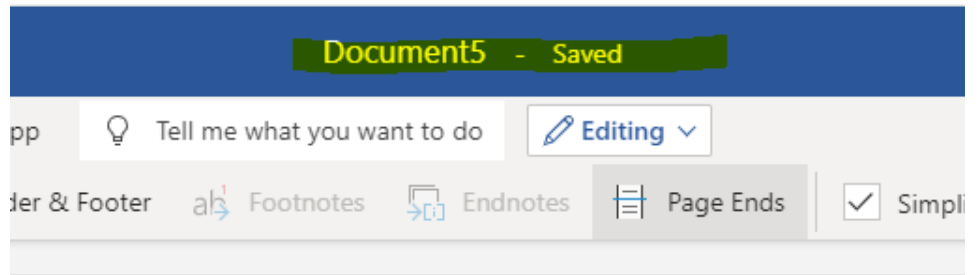
- 15 You can press the Play button at the bottom to have it read to them in that language.



- 16 To exit the immersive reader press the ESC button or the arrow at the top left of the screen.



- 17 You can change the name by typing over the name in the middle top *le where it may say Document 1 - Saved*



- 18 It is automatically saved to your **One Drive** that you can access through the app launcher

